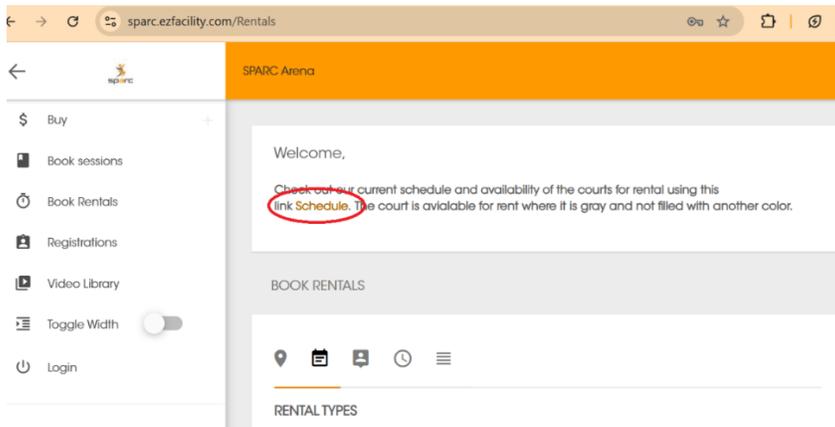


SPARC – Self-Service Court Rental Instructions

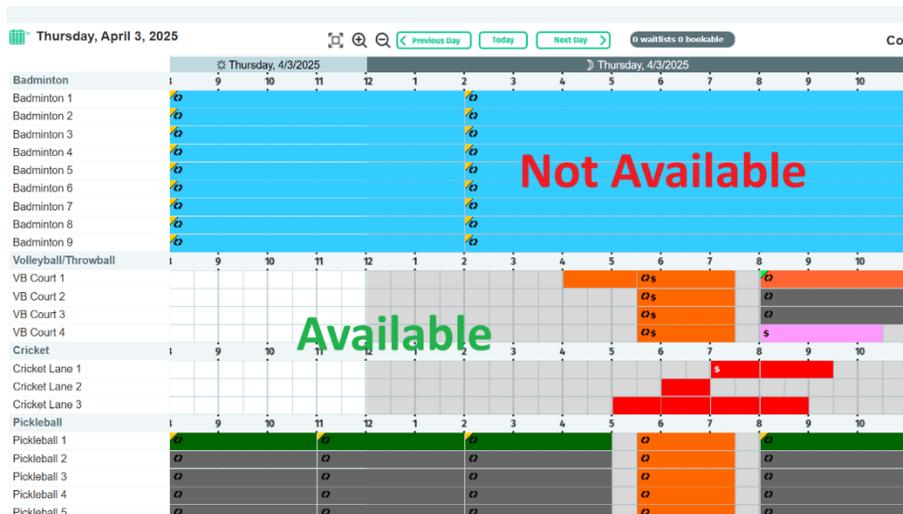


Check the availability

- 1) Navigate to <https://sparc.ezfacility.com> or scan the QR Code above with your smartphone or computer browser.
- 2) Click on the “Rentals” menu on the left side of the screen
- 3) Click on the “Schedule” link at the top of the page (see the screenshot below)



- 4) Click on the Date to pick the day you want to rent a court. The court is available for rent, where it is either gray or white and not filled with another color. See the screenshot below for an example that shows both “Available” and “Not Available” courts/resources.



- 5) Once you find the available court and time, note it down, and continue to the “Book Rental” section below.

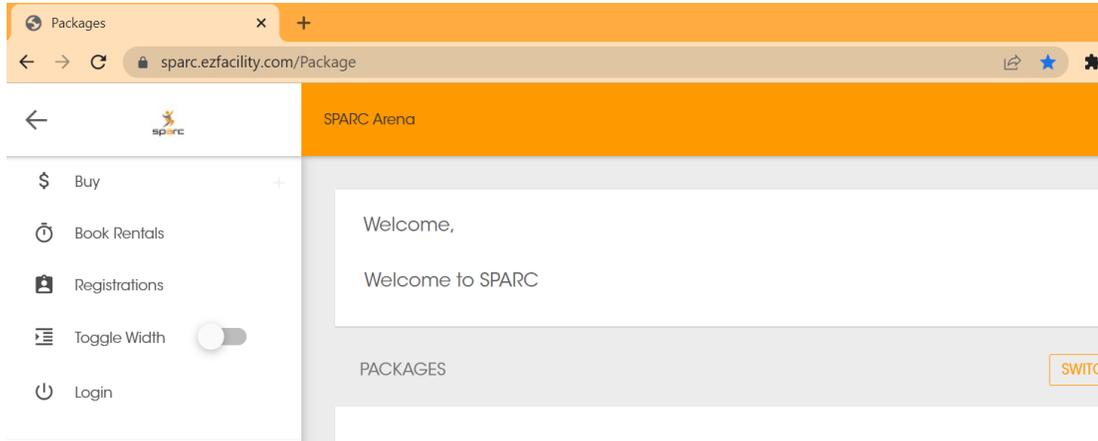


SPARC – Self-Service Court Rental Instructions

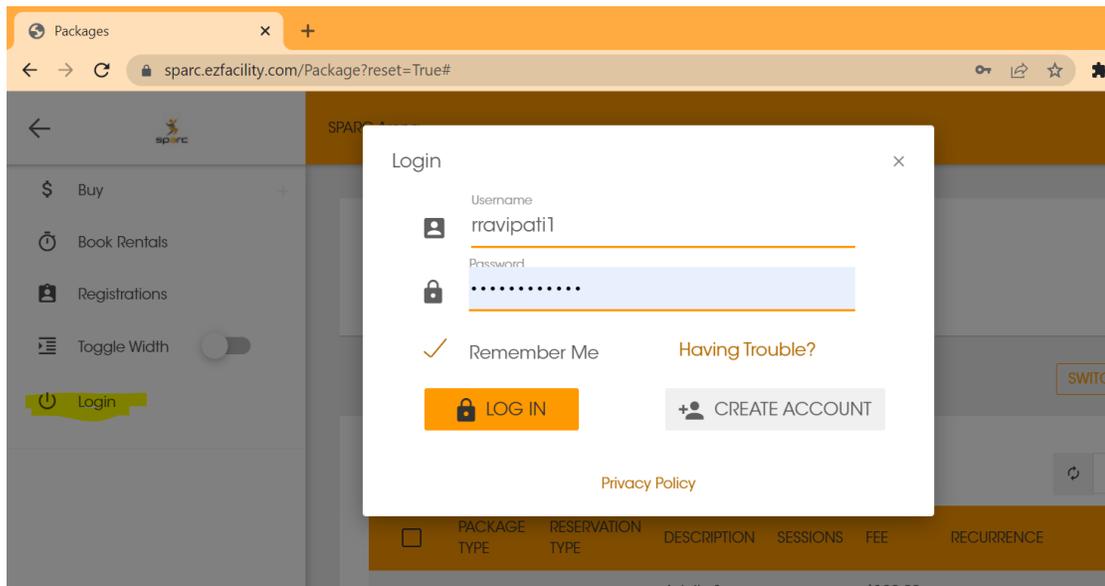


Book Rental

- 1) Click on the Login link from the menu options.



- 2) If you are a first-time user, you need to set up your self-service account. Visit our “How-to Guides” web page at <https://www.sparcarena.com/howto.html> to set up your account.
- 3) Log in to your account.

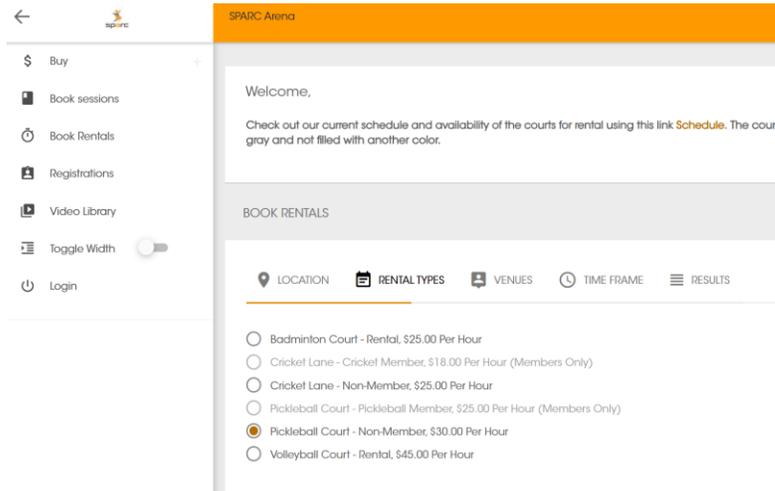




SPARC – Self-Service Court Rental Instructions

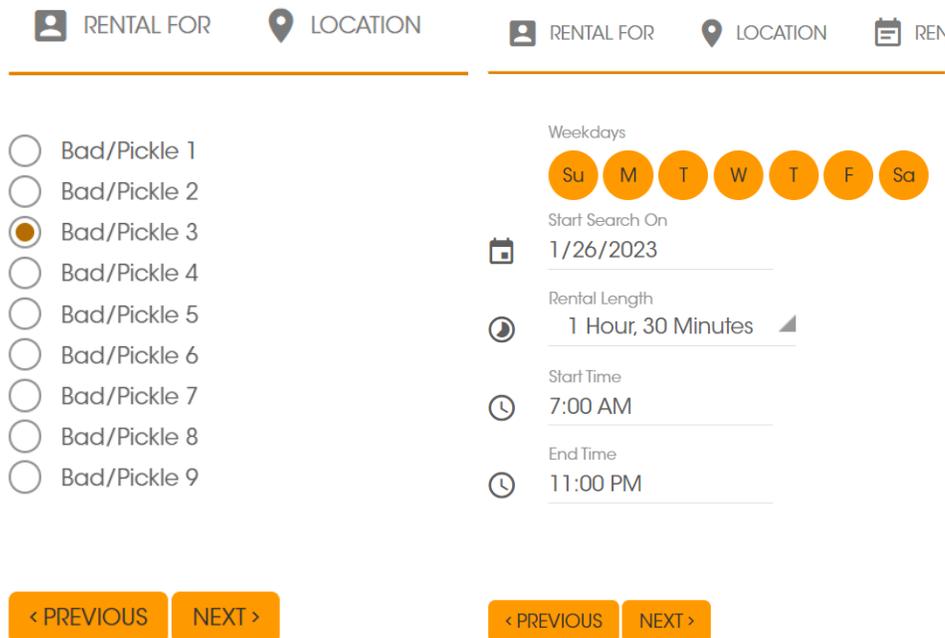


4) Once logged in, click on the “Book Rentals” on the left side.



5) Choose the Rental option and click on the Next button.

6) Follow the wizard by choosing a court number and clicking Next. Now fill in the date, rental length, start time, end time (identified in the first section), and click the Next button.



7) Choose the desired available slot and click on the “Book” button. *NOTE: You can use the Previous button to try a different court and different options.*



SPARC – Self-Service Court Rental Instructions



8) Choose the desired slot from the results and click on the Book button.

RENTAL FOR LOCATION RENTAL TYPES VENUES TIME FRAME RESULTS

Raghu Ravipati
SPARC Arena
Badminton Court - Rental, \$25.00 Per Hour
Bad/Pickle 3

Weekdays:
Sunday Monday Tuesday Wednesday Thursday Friday Saturday
Rental Length: 1 hour, 30 minutes
Start On: 1/26/2023
Start Time: 7:00 AM
End Time: 11:00 PM

START DATE	START TIME	END DATE	END TIME	
2/1/2023	03:30 PM	2/1/2023	05:00 PM	BOOK
2/1/2023	04:00 PM	2/1/2023	05:30 PM	BOOK
2/1/2023	04:30 PM	2/1/2023	06:00 PM	BOOK
2/1/2023	05:00 PM	2/1/2023	06:30 PM	BOOK

9) Complete the checkout process by making the payment.

SPARC Arena

COMPLETE CHECKOUT

← BACK 0h 4m 46s

Apply Coupon
Coupon Code **APPLY COUPON**

Cards Accepted

Payment Method
Use New Payment Information
First Name Last Name
Debit/Credit Card Number
Month Year Security Code
 Save Card (required)
USE THIS CARD

Summary
Items: \$37.50
Discount: (\$0.00)
SubTotal: \$37.50
Tax: \$0.00
Total: **\$37.50**
Due: **\$37.50**
COMPLETE CHECKOUT